

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



*The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.*

**AGENDA**

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately after the Work Session on February 7, 2024 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	_____
Scott Clews	_____
Jennifer Fegley	_____
Michael Holobetz	_____
William Kimber	_____
Bernard Kuperavage	_____
Gerald Kuperavage	_____
Erin Murhon	_____
Dr. Erin Portland	_____

4. The Secretary announced that a quorum was present and business could proceed. Others present were\_\_\_\_citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Thomas J. Campion, Jr., Solicitor; Terry Schane, Business Manager and\_\_\_\_members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on January 3, 2024 from 6:06 PM to 6:19 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following motions:  
(Presented prior to Meeting)  
Approval of Minutes of January 3, 2024  
Approval of Invoices presented for payment  
Approval of the Treasurer’s Report for the period ending December 31, 2023  
Approval of the Tax Report for the period ending December 31, 2023  
Approval of the Cafeteria Fund Report for the month of December  
**ROLL CALL:**
  
6. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the Saint Clair Little League to use the back portion of the school cafeteria to hold registrations on 2/8/24 and 2/22/24 from 5:00 AM- 7:00PM.  
**ROLL CALL:**
  
7. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the Automatic Renewal of Collection of Delinquent Taxes through Portnoff.  
**ROLL CALL:**
  
8. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the Eastern Lawn & Turf, LLC for the football field in the amount of \$ \_\_\_\_\_.  
**ROLL CALL:**
  
9. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve payment to McClure Company In the amount of \$798,930.32 for Saint Clair Area School District HVAC Project #24194 Application No.1. Funds will be paid from PSDMAX Capital Reserve Account.  
**ROLL CALL:**
  
10. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following agreements:  
CAFCO Participation Agreement  
Conexus Building Automation System Service Agreement  
Addendum to extend agreement between SCASD and ESS Northeast, LLC  
**ROLL CALL:**
  
11. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Teener League Sign- ups 2/17/24 from 10AM-12PM, 2/21 from 6PM-8PM, and 2/24/24 from 10AM-12PM.

**PERSONNEL (can be approved in one motion at the Board’s discretion (12-16)**

- 12. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Gail Newton as a per diem nurse at the contract rate.
- 13. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Sydney Moyer as a part-time paraprofessional at a rate of \$12.50/hr and a start date of 1/29/24 (retroactive).
- 14. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve leave without pay requests for the following employees:  
Employee 3417- 1/3/24, 1/4/24, 1/9/24, 2/1/24, 2/6/24  
Employee 3265- 1/3/24, 1/4/24, 1/5/24, 2/6/24  
Employee 3410- 1/5/24, 1/8/24  
Employee 3355- 1/8/24, 1/24/24, 1/29/24  
Employee 2273- 1/18/24
- 15. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Erica Salen’s status change from a per-diem cafeteria worker to a part-time cafeteria worker.
- 16. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve work study for Pottsville Area High School student, Tommy Markus at \$12.50/hr.

**ROLL CALL:**

- 17. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following Superintendent’s Motions:  
Recognition of the Students of the Month
  - K- Sa’Nai Young
  - 1- Jacob Jackson and Mickee Kramer
  - 2- Fletcher Drum
  - 3- Sophia Lewis and Jayse Skripko
  - 4- Angel Little
  - 5- Declan Hart
  - 6- Harper Yondura
  - 7- Brady Loftus
  - 8- Cadence Borger

**VOICE VOTE:**

Ayes:

Nays:

Absent:

REMARKS
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- 18. Moved by \_\_\_\_\_ and \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ P.M.

**ROLL CALL:**

**DATES TO REMEMBER:**

February 19, 2024- President's Day- no school

March 6, 2024 – Finance Meeting @ 5:30PM

March 6, 2024- Work Session/Board Meeting @ 6:00 PM